

## CHECKLIST MULTIPLE-ENTRY (INDIA)

Please **do NOT** staple/clip/tab/put sticky notes on documents

### **YOU MUST APPLY WITHIN 3 MONTHS OF ENTERING JAPAN**

The following is an outline of application procedures for nationals of India who wish to apply for a multiple-entry visa as a temporary visitor. The visa is for the purpose of tourism, business affairs, and visits to relatives or acquaintances. Holders of this visa are not permitted to perform activities to undertake revenue generating business operations or activities to receive remuneration while in Japan.

Check List for Multiple-Entry Visa (INDIA)	
<input type="checkbox"/>	1. A VALID ORIGINAL PASSPORT with at least one completely blank visa page.
<input type="checkbox"/>	2. ONE COMPLETED VISA <a href="#">APPLICATION FORM</a> (SAMPLE) (You must write the intended date of departure from the US and dates of arrival and departure for Japan.) <b>Please write EMAIL address on form.</b>
<input type="checkbox"/>	3. ONE PHOTO taped to the application form. (2" X 2" OR 2" x 1.4") /Front shot/White background/No glasses/Taken within the last six months)
<input type="checkbox"/>	4. <b><u>COPY</u></b> of U.S. VISA ( <b>Please submit copies only. Copies must be clear and legible.</b> ) <input type="checkbox"/> Permanent Resident (Green Card, Advance Parole, or I-551) <input type="checkbox"/> HIB Visa /H4 Visa/ L-1 Visa <input type="checkbox"/> I-797 (if applicable) <input type="checkbox"/> F-1 Visa AND <input type="checkbox"/> I-20 with a <b>Valid Travel Endorsement page 1 and 2</b> <input type="checkbox"/> J-1 Visa AND <input type="checkbox"/> DS2019 with a <b>Valid Travel Endorsement</b> <input type="checkbox"/> Employment Authorization Card (if applicable)
<input type="checkbox"/>	5. BOTH OF THE FOLLOWING FINANCIAL DOCUMENTS: <input type="checkbox"/> A certificate of employment with your most recent pay slip/stub. * If you are self-employed or a business owner, please submit the previous year's <a href="#">Tax Return Transcript</a> issued by the IRS. (We do NOT accept W-2 & 1040) <input type="checkbox"/> Most recent U.S. Bank Statements showing sufficient funds. * U.S. Bank statement must show your full name, current balance, partial account number.
<input type="checkbox"/>	6. FOR SPOUSE AND/OR CHILDREN APPLICANTS <input type="checkbox"/> Copy of Marriage Certificate w/ Translation <input type="checkbox"/> Copy of Birth Certificate w/Translation
<input type="checkbox"/>	7. COPY OF PROOF OF RESIDENCE such as your California/Nevada driver's license/ID card, utility bill, bank statements, etc, showing your current address. * You must live within our <a href="#">jurisdiction</a> to apply for your visa. (Northern and Central California & Nevada)
<input type="checkbox"/>	8. VISA <b><u>FEE</u></b> Exact amount in MONEY ORDER made payable to "Consulate General of Japan". CASH accepted for Drop-off only. NO personal checks accepted.
<input type="checkbox"/>	9. ONE COMPLETED <a href="#">RELEASE OF LIABILITY</a> (see page 2)
<input type="checkbox"/>	10. PREPAID USPS SELF-ADDRESSED RETURN ENVELOPE with tracking. <b>Service must be USPS Only.</b> We are not able to return by FedEx, UPS, or DHL. <b>Passports cannot be picked up in-person.</b>

\* Visa applications must be submitted [by mail or drop-off](#) see [Step 2](#). There is NO in-person application process.

\* Please do **NOT** staple or clip your documents.

\* Please submit a set of documents for **each** applicant. You may **not share** your documents. We **do not** make copies.

\* If necessary, additional documents may be required other than the documents listed above.

\* Please note that we may issue a single-entry visa after visa application examination.

\* If multiple-entry visa is not approved upon visa application examination, a flight itinerary & Schedule of stay must be submitted.

\* Length of stay of the visa will be up to 30 days for each visit.

## **RELEASE OF LIABILITY**

To the Consulate General of Japan in San Francisco,

I will not hold the Consulate General of Japan in San Francisco liable for any loss, damage or delivery delay of my documents while being mailed to and from the Consulate General of Japan in San Francisco.

I will take full responsibility for the transportation of these documents.

*I also understand that I will verify that all my information on my Japanese visa is correct upon receiving my passport after the consulate processes my visa application. initials \_\_\_\_\_*

Print your full name: \_\_\_\_\_

Your signature: \_\_\_\_\_

**NOTE:** Your signature must match your passport signature.

Date: \_\_\_\_\_

*Updated: December 1st, 2023*