

# **eVISA Checklist**

## **Single-Entry Short-Term, Purpose of Tourism only**

**NOT** for visiting relatives/friends, business, transit, internship, conference, cruise, etc.

For stays of more than 24 hours up to 90 days

**eVISA  
FAQ**

If any of the application documents are missing or incomplete, your visa application will be returned and canceled without processing. It could lead to a delay which may affect your travel plan. Please make sure to read below carefully.

<b>1</b>	<b>Passport</b>	Image of the ID page, not too small, blurry, or illegible ( <a href="#">FAQ</a> )
<b>2</b>	<b>Facial Photo</b>	<div> <ul style="list-style-type: none"> <li>✓ Must be taken within 6 months</li> <li>✓ Using plain background and facing forward</li> <li>✓ Showing full face, head and top of shoulders, no glasses</li> <li>✓ Do not use photo apps that may alter your facial image</li> </ul> <div style="border: 1px dotted red; padding: 5px; float: right; text-align: center;"> File size: up to 2MB is recommended <a href="#">FAQ</a> </div> </div>
<b>3</b>	<b>Proof of your U.S. immigration status</b>	<div> <input type="checkbox"/> Permanent Resident (Green Card, Advance Parole, or I-551)  <b>AND</b> proof of extension if expired <input type="checkbox"/> H1B Visa /H4 Visa/ L-1 Visa   <input type="checkbox"/> I-797A (if applicable) <input type="checkbox"/> F-1 Visa <b>AND</b> <input type="checkbox"/> I-20 with a <b>Valid Travel Endorsement page 1 and 2</b> <input type="checkbox"/> J-1 Visa <b>AND</b> <input type="checkbox"/> DS2019 with a <b>Valid Travel Endorsement</b> <input type="checkbox"/> Employment Authorization Card (if valid for I-512 Advance Parole) </div>
<b>4</b>	<b>Confirmed or Tentative Flight Itinerary (Round Trip)</b>	Please submit ALL flights information below. <b>1. Flight itinerary from United States to Japan</b> <b>2. Flight itinerary from Japan to United States (or your final destination).</b> * For example, if you travel from United States to China first, China to Japan, and Japan to China, please submit all flight itineraries starting from United States. <b>FLIGHT ITINERARY must be from an airline or travel agency, and MUST SHOW:</b> <ul style="list-style-type: none"> <li>✓ Your full name as a passenger</li> <li>✓ Dates and times of departure and arrival.</li> <li>✓ Flight number and airport names</li> </ul>
<b>5</b>	<b><a href="#">Schedule of Stay</a></b>	Please write your daily schedule and hotel information including address & phone numbers (See page 2)
<b>6</b>	<b>Hotel Information</b>	Booking confirmation for your accommodation during your stay in Japan. (If not yet booked, skip to next category)
<b>7</b>	<b>Most Recent U.S. Bank Statement with sufficient funds</b>	<div> <b>BANK STATEMENT MUST SHOW:</b> <ul style="list-style-type: none"> <li>✓ Your name as an account holder</li> <li>✓ Ending balance</li> <li>✓ Partial account number</li> <li>✓ Statement date</li> </ul> * Issued within the last 30 days, both Checking and Saving Accounts.  * Funds must be in US currency and your financial institution must be local. </div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <b>For spouse or children applicants</b>  Copy of Marriage/Birth Certificate professionally translated into English </div>
<b>8</b>	<b>Proof Of Residence</b>	Submit ONE of the following to match with your current address: <ul style="list-style-type: none"> <li><input type="checkbox"/> Your valid California/Nevada Driver's license/ID card</li> <li><input type="checkbox"/> Most recent utility bill, bank statement, or health insurance bill showing your full name, current address and statement date.</li> <li><input type="checkbox"/> Valid lease agreement (if recently moved)</li> </ul> * You must live within our <a href="#">jurisdiction</a> to apply through our office.
<b>9</b>	<b>VISA <a href="#">FEE</a></b>	You will be asked to pay online only after visa is approved.

**PLEASE NOTE: We are not responsible for flight tickets, which are unusable due to delay or denial of visa.**

\* You do not need to purchase your airline ticket until the visa is approved, however you need to make a reservation. You may want to consider adding trip protection or insurance should you need to cancel. In order to make a reservation without purchase, please consult with the airline or travel agency.

Your Name: \_\_\_\_\_

Your Day Time Phone Number: \_\_\_\_\_

Your Email Address: \_\_\_\_\_

## Schedule of Stay in Japan

DATE (yyyy/mm/dd)	ACTIVITIES ON THE DAY	HOTEL (Name, Address & Tel #)
2025/10/01 Example	Sightseeing in Akihabara & shopping in Shinjuku	ooo Hotel oo - oo - oo Yoyogi, Shibuya-ku, Tokyo Tel: oo - oooo - oooo

\* Please include the Arrival flight and Departure flight.

\* You must write all of your hotel information in detail. **You must write the hotel's name, address and phone numbers.**

\* Please write your detailed activities day by day.